

CareFirst of Maryland, Inc. and Group Hospitalization & Medical Services, Inc.

**FORM FOR ELECTION OF QUALIFIED
ADMINISTRATORS, DELEGATED BILLERS, & WHOLESALERS
FOR GROUP-MARKET CONTRACTORS**

I. Election of a qualified Administrator, Delegated Biller, & Wholesaler for Group MD or DC-Based Business:

I, Broker/Agent (Contractor), acknowledge the following qualified Administrator/ Delegated Biller/ Wholesaler for my block of business (check one). If applicable, for your use of MULTIPLE Administrators/ Delegated Billers/Wholesalers, please check all elections that apply:

	ADM	DBE	WH
Benefit Design Group, LLC Phone: 410-494-0010	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BenefitMall Phone: 410-667-0200	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Crawford Advisors, LLC Phone: 410-771-5500	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Employee Benefits Corp. of America Phone: 703-760-0707			<input type="checkbox"/>
Group Benefit Services, LLC Phone: 410-832-1300	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hamilton Insurance Agency Phone: 703-359-8100	<input type="checkbox"/>		<input type="checkbox"/>
Insurance Marketing Center, Inc. Phone: 301-468-8891			<input type="checkbox"/>
Kelly & Associates Insurance Group, Inc. Phone: 410-527-3400	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CBIZ (a.k.a. M.T. Donahoe & Associates, Inc.) Phone: 800-231-1559			<input type="checkbox"/>
NCAS (National Claims Administrative Svcs.) (Formerly <i>CareFirst Administrators</i>) Phone: 443-471-4628	<input type="checkbox"/>		<input type="checkbox"/>
Potomac Basin Group Associates, Inc. Phone: 301-937-0422			<input type="checkbox"/>

II. Must be completed and signed by CONTRACTOR:

CONTRACTOR Name (Print)

CareFirst "Direct Broker" code, if active

CONTRACTOR Signature

Date

At time of application, prospective Contractor shall provide copies of all health/life licenses (e.g., Maryland, District of Columbia, and Virginia) for itself and for all its **Producing Agents**. **On a continuous basis**, Contractor is responsible to provide **CareFirst** with copies of all active health/life licenses for itself and for **Producing Agents** (e.g., for newly hired **Producing Agents**; new licenses for existing **Producing Agents**, etc.). Contractor must furnish **CareFirst** with immediate notice of all new or terminated, suspended or expired health licenses for all **Producing Agents** and **Individual Market Sub-Broker/Agents** of Contractor. Notice shall be furnished to **CareFirst's** Broker Contracting & Compliance department.